GENERAL INFORMATION

Submissions to Bulletin of the Natural History Museum – Plovdiv (Bull. Nat. Hist. Mus. Plovdiv) accepts submissions of original studies in the field of palaeontology, natural history, geology and speleology, zoology, botany, ecology, biogeography, museology, history of natural science, information about museum collections, etc. The Editorial Board reserve their right to reject publication of any manuscript that does not fit the aim and scope of the journal or does not comply with these instructions!

MANUSCRIPT SUBMISSION

The following types of manuscripts are accepted: short research notes (up to 4 pages), research articles (4 to 10 pages) and review papers (10 to 20 pages). Short research notes are shorter submissions of a preliminary nature or those including new records or observed phenomenon, etc. Research articles should present significant original research in the various fields, mentioned above. Review papers should deal with topics of general interest or of contemporary importance, being synthetic rather than comprehensive in emphasis. Authors of Review papers should consult with the Editor before submission. The Editor may also invite review articles concerning recent developments in particular areas of interest. The Editor reserves the right to decide if a manuscript should be treated as a Short note or Research article.

The official language of the journal is English. It is recommended for the authors to consult the translation of their manuscripts with a native speaker, before sending. The journal does not provide any translations or language corrections. If the English translation is not good enough, the manuscript will be sent back to the author. Exceptions are possible, certain manuscript may be published in Bulgarian language, with extensive English summary.

All manuscripts must be written according to International Code of Zoological Nomenclature (IV edition, 1999) and International Code of Nomenclature for algae, fungi, and plants (2012). For the correct geographical names transcriptions, please see THIS article.

All scientific names (genus and species) must be written in italic font. When the name is written for the first time in the manuscript it must be written in full (including author, year, etc.). Between the author’s name and the year, a comma should be placed (for example Belgrandiella pussila Angelov, 1959).

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Manuscript formatting
The manuscripts should conform to the following format:
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Author(s): Full first name(s), middle initials and surname(s). The corresponding author should be marked with the *-symbol.
Affiliation: As complete as possible. Also include postal address. E-mail address is given only for the corresponding author.
Abstract: Maximum length 300 words. The abstract should state briefly the objective of the research, the primary results and major conclusions, with no description of methods, discussions, references and abbreviations.
Key words: Usually 3–6 words suitable for information-retrieval system.

The standard order of sections should be: Abstract, Key words, Introduction, Material and Methods, Results, Discussion (or Results and Discussion), Conclusions (optional), Acknowledgements (optional) and References.

The Introduction has to explain the actuality of the researched problem and give the aim of the study. Materials and Methods have to provide sufficient information to permit repetition of the experiment and/or fieldwork. The technical description of study methods should be given only if such methods are new; otherwise a short presentation is enough. The Results section
must be a concise presentation of the finding of the study. Avoid presentation of the same information as text and/or figure and/or table. Discussion section should be separate from the results section at full length papers and should deal with the significance of the results and their relationship to the aims of the paper. Also include how the findings of the paper will change or influence the state of our knowledge about the topic at hand. In separate cases a joint section “Results and Discussion” is allowed, but not preferable. Conclusions should shortly describe the main contributions and recommendations of the study without including citations and statistics. In the Acknowledgements section all persons and organizations that helped during the study in various ways, as well as the organization that financed the study must be listed.

Short Notes (generally less than four-five manuscript pages) should be produced as continuous text, preceded by an abstract of no more than 150 words. Key words are also included.

Tables: The tables must not repeat information already presented in the figures or in the text. Each table must be self-explanatory and as simple as possible. No fold-outs (landscape oriented tables) are accepted. Tables must be numbered consecutively. They should be placed within the text at the desired position by the author(s). An explanatory caption, located on the top of the table, should be provided. No shading should be added to tables.

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All references should be cited in the text in the following way: “Josifov (1996)” or “(Josifov, 1996)”; “Josifov & Kerzhner (1995)” or “(Josifov & Kerzhner, 1995)”; “Golemansky et al. (1993)” or “(Golemansky et al., 1993)”. Citations in brackets should be divided with semicolons and the author’s name and the year of publication with comma (example: Carlin, 1992; Brooks & Carlin, 1992; Shapiro et al., 1968). Where there are more than two authors “et al.” in italic font is added after the name of the first author.

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